



Rhode Island Department of Corrections
Office of Investigations & Intelligence
Web-Enabled INFANTS (WINFACTS)
Law Enforcement User Agreement
 Completed applications must be submitted to
doc.inspector@doc.ri.gov



Law Enforcement Organization _____

Last Name, First, Middle _____

Department Address _____

Cell Phone Number _____ Office Number _____

E-Mail Address _____

Supervisor's Name _____ Signature _____

Supervisor's Phone Number _____ Supervisor's E-Mail _____

DISCLOSURE

This agreement shall commence for the user on the date signed and continue until the Department of Corrections or the user terminates service. The user may, upon thirty (30) days, send a written notice stating the reasons for termination and the effective date, cancel this agreement.

The user will receive a unique user ID and password to log onto the system from OII at the Department of Corrections once this agreement is filled out. The user ID is for the exclusive use of the assigned user and shall not be give to or used by anyone else. If the user leaves employment, it is the responsibility of the department supervisor to immediately inform OII at doc.inspector@doc.ri.gov.

The Department of Corrections reserves the right to immediately suspend furnishing any information or services provided for in this agreement to the user, if information is violated or appears to be violated by the user.

The purpose of this agreement is to set forth, in writing, the terms and conditions under which the Department of Corrections will provide access to the web-enabled INFANTS (WINFACTS) as requested.

System access granted by this agreement is non-transferable by the above-named user and if violated will be revoked by the Department of Corrections.

The user will access, use and disseminate information, only when relevant and necessary for criminal justice purposes. Systems shall not be used for personal or non-governmental reasons. The Department of Corrections will conduct regular and systematic audits of the system to alleviate the possibility of improper access, use and dissemination of information.

Department of Corrections will provide support to the departments, by them emailing OII at doc.inspector@doc.ri.gov. If a user needs to reset their password, they can email OII via the email address listed above.

Signature _____ Date _____

Printed Name _____

OII USE ONLY	
Date Received _____	Received by _____
Date Access Initiated _____	Approved by _____
Chief Inspector	