



RHODE ISLAND DEPARTMENT OF CORRECTIONS
Central Office
39 Howard Avenue
Cranston, RI 02920

Memorandum

To: All Inmates and Visitors
Department-Wide

From: Rui Diniz, Assistant Director
Institutions and Operations

Date: 22 APR 2024

Subject: Visitor Photographs

Please be advised that effective Monday, June 3, 2024, the department will begin taking a photograph of every adult, ages 18 and older, who has been approved for social visits. This also includes all approved Clergy-of-Record. These photographs will be stored in our visitor database and used to assist in verifying each visitor's identity whenever they report to a facility for visiting purposes.

Visitor photographs will be updated annually on the visitor's birth month or as close to when visiting. Additionally, if a Correctional Officer sees that a visitor's looks, features, hairstyle, etc. are distinctly different from that of the current photograph that is in the visitor database, the visitor will be required to take another photograph.

Visitor photographs shall be for internal use only and shall not be shared with outside agencies, departments, or individuals except when related to internal investigations.

Visitors who refuse to take a photograph for visiting purposes, will be denied entrance into the facility, and must contact the facility Warden/designee to be approved for future visiting privileges.

cc: Wardens
Deputy Wardens
Post Orders